



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: January 9, 2025
BOE APPROVED: February 13, 2025**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 9, 2025 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Kevin Wells, Michael Miller, Todd Bates, Ward Remington and Cindy McLean

Via Zoom: James Lattimer (6:09 pm)

Excused: Michael Davis

Others Present: Thomas Burns, Darin Saiff, Jennie Colburn, Nicole Ashley, Kevin Perretta, Lori Remington, Lori Sheffield and Marshall Fiese

Steven Morrow (left the meeting at 6:23 pm)
Bob Hartz, via Zoom (6:45 pm)

All members stood for the Pledge of Allegiance.

Public Comments None

No. 2025 – 068 Motion made by Wells, seconded by Miller.

PERSONNEL

**BOARD ACTION AS
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

**No. 2025 – 069
LOCAL BIDS**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award to the low bidder meeting specifications for the Construction Equipment Simulators and Database Program for Adult Education:

Allegheny Educational Systems: \$114,700.00

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present
Nays: None

**No. 2025 – 070
CONSENT AGENDA**

Motion made by Remington, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- [Minutes of December 12, 2024 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending December 31, 2024:](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (December 31, 2024)

General Fund	\$4,928,922.81
Federal Fund	\$1,347,152.09
Trust & Agency Fund	\$942.16
Payroll Fund	\$0.00
Capital Renovation Project	\$611,068.74
Capital Equipment Reserve	\$206,939.71

B. Current Budget Allocation – December 31, 2024

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 75,380,602.27

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Produce – January & February 2025
- Staff Conferences
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Mark Murphy and Bryan Mott to attend the Fijitsu Heat Pump Training in Rayhem, Massachusetts from Sunday, January 26, 2025 through Tuesday, January 28, 2025.
- Thomas Burns to attend the AASA Conference in New Orleans, Louisiana from Wednesday, March 5, 2025 through Saturday, March 8, 2025.

- [Lease between North Country Communications, Inc. and St. Lawrence-Lewis BOCES](#)

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Rationale: This is a three-year (February 1, 2025 – January 31, 2028) lease between North Country Communications, Inc. and St. Lawrence-Lewis BOCES for the use of the Repeater on Balmat Tower Site for communications in the Gouverneur School area. The cost of rent is \$200.00 per month.

Yeas: All members present

Nays: None

Reports

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Deputy Superintendent](#)

Discussion Items

- A. Board of Education Vacancies – R. Bennett, M. Davis and C. McLean
- B. District Superintendent Evaluation

Informational Items

- A. Update on Facilities – K. Perretta
- B. The February 13th Board of Education meeting will be at the Educational Services Center at 6:00 pm.
- C. NYSSBA Area 6 Legislative Breakfast – February 7th, 8:30 am, High Peaks Resort, Lake Placid, NY

Presentation

- A. Steven Morrow, Principal – Northwest Technical Center

Other

- A. [Internal Claims Auditor Report: October 1, 2024 – December 31, 2024](#)

**No. 2025 – 071
EXECUTIVE
SESSION**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the purpose of the employment history of the district superintendent at 6:45 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 7:35 pm.

**No. 2025 – 072
ADJOURNMENT**

Motion made by Bates, seconded by Remington to adjourn the meeting at 7:36 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn
District Clerk**