



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: October 10, 2024
BOE APPROVED: November 14, 2024**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, October 10, 2024 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Todd Bates, Michael Davis, Cindy McLean, James Lattimer, Kevin Wells, Ward Remington and Michael Miller

Others Present: Thomas Burns, Darin Saiff, Nicole Ashley, Jennie Colburn, Marshall Fiese, Johnathan Hirschey, Julie Austin-Kormanyos, Kevin Perretta and Lori Remington

All members stood for the Pledge of Allegiance.

Public Comments None

No. 2025 – 043 Motion made by Wells, seconded by Bates.

**FINANCIAL RISK
ASSESSMENT and
CASH RECEIPTS
INTERNAL AUDIT
REPORT**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the Financial Risk Assessment and Cash Receipts Internal Audit Report as presented by the internal auditors, Questar III BOCES.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

No. 2025 – 044 Motion made by McLean, seconded by Miller.

**CORRECTIVE
ACTION PLAN**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the Corrective Action Plan for the Audit Report as presented by the internal auditors, Questar III BOCES.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present
Nays: None

No. 2025 - 045
ALL [PERSONNEL](#)
BOARD ACTION AS
FOLLOWS:

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2025 – 046
DECLARATION OF
EMERGENCY
PROJECTS

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following emergency projects:

- Seaway Technical Center – sanitary sewer pump station repair - the condition required immediate corrective action and could not wait execution of proper bidding procedures due to the environmental concerns.
- Educational Services Center – possible data breach – authorization to contract with various firms to be applied towards the insurance deductible.

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

Yeas: All members present
Nays: None

No. 2025 – 047
LOCAL BIDS

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for the Seaway Technical Center for the building of the house:

Roofing Materials: White's Lumber - \$4,218.35

Fascia and Soffit Materials: White's Lumber - \$1,156.83

Exterior Door Materials: \$3,629.33

Window Materials: \$6,687.36

Plumbing Materials: No Responses

Electrical Materials: \$7,259.34

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 048
CONSENT AGENDA**

Motion made by Remington, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Treasurer’s Report for period ending September 30, 2024:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (September 30, 2024)

General Fund	\$10,430,212.98
Federal Fund	\$722,714.41
Trust & Agency Fund	\$721.14
Payroll Fund	\$6.86
Capital Equipment Reserve	\$206,731.78
Capital Renovation Project	\$388,827.34

B. Current Budget Allocation – September 30, 2024

[Budget Report](#) [District Billing](#)

General Fund Budget..... \$76,629,808.76

- [Minutes of September 12, 2024 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation of a 2014 Nissan Altima from Ellen Grayson, Madrid, NY to the Seaway Technical Center Automotive Technologies Program. The approximate value of the Nissan Altima is \$4,900.00.
 - Donation of miscellaneous sizes of 8ga sheet steel, 2-1” thick bar stock and angle from Viking Cives USA, Harrisville, NY to the Southwest Technical Center Metalworking Program. The approximate value of the steel is \$600.00.

Yeas: All members present

Nays: None

Reports

[Thomas R. Burns, District Superintendent](#)

- Discussion Items** None
- Informational Items** 2024-2025 Board of Education Goals – November meeting
- Update of Facilities – K. Perretta
- Regent Catania Dinner – Tuesday, October 15, 5:30 pm at Seaway Tech Center
- Fall Open House – Northwest Tech Center – Thursday, October 17, 5:00-7:00 pm
- Next Board of Education Meeting – Thursday, November 14, 6:00 pm at NWT

Presentation None

Pass-Around Information None

Other [Internal Claims Auditor Report: July 1, 2024 – September 30, 2024](#)

No. 2025 – 049 EXECUTIVE SESSION Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss the employment of a particular person at 6:44 pm.

Yeas: All members present
Nays: None

Board returned to regular session at 7:07 pm.

No. 2025 – 050 ADJOURNMENT Motion made by Zeh, seconded by McLean to adjourn the meeting at 7:08 pm.

Yeas: All members present
Nays: None

Jennie L. Colburn, District Clerk